TOGETHERHOOD® SAFETY QUESTIONNAIRE

This **Safety Questionnaire** helps the project leader consider what safety policies are required based on how youth or other vulnerable populations are participating. Set up time to connect with your Y Staff Advisor to review the safety requirements for each project.

QUESTION	ANSWER	HOW ARE THEY PARTICIPATING?	WHO IS RESPONSIBLE?
Are youth volunteering?	YES	As individuals	Recommend a Y youth program staff as part of project team to ensure Y safety policies are in place.
		As part of a Y program	Y Staff will be present. Existing Y safety policies apply.
		As part of a family	Family is responsible.
	NO		
Are youth the focus/beneficiary of the project?	YES	As part of a partner program	Establish a safety agreement with partner. Use Y safety policies as guideline.
		Not affiliated with Y program or partner program	Put safety precautions in place based on Y safety policies.
	NO		
Are other vulnerable populations the focus/beneficiary of the project? (Elderly, people with special needs)	YES	As part of a Y program	Y staff will be present. Ensure Y safety policies are in place.
		As part of a partner program	Establish a safety agreement with partner.

The local Y's safety policies and procedures should be followed in situations indicated on the safety questionnaire. The goal is to make sure that children and other vulnerable populations are safe while making it easy for members to participate in community service opportunities. Criminal background checks and child abuse prevention training need to be used only when required.

As with all programs, it is assumed that the local Y's insurance coverage is in good standing and covers liability for these projects so as to protect the Y in the case of legal action. We require that at least one Y staff member is present at every event to advise on safety and address any emergencies that may occur.

SAFETY RESOURCES:

- Child Abuse Prevention Resources
  https://yexchange.org/ProgramAdministration/Pages/Abuse-Prevention.aspx

- Crisis Communication and Disaster
  Support https://yexchange.org/CrisisCommunicationDisasterSupport/Pages/default.aspx

- Risk Management
  https://yexchange.org/RiskManagement/Pages/default.aspx

- American with Disabilities Act (ADA)
  https://yexchange.org/ADA/Pages/default.aspx

- Non-profit Risk Management Resources
  http://www.nonprofitrisk.org